



## Executive Committee Meeting

Monday, November 14, 2022  
3250 S.W. 3<sup>rd</sup> Avenue (Coral Way)  
United Way – Conference Room A  
3:00 p.m. – 4:00 p.m.

### Board of Directors

Kenneth C. Hoffman  
Chair  
Pamela Hollingsworth  
Vice-Chair  
Mark A. Trowbridge  
Treasurer  
Karen Weller  
Secretary

Edward Abraham, M.D.  
Laura Adams  
Matthew Arsenaault  
Daniel Bagner, Ph.D.  
Hon. Dorothy Bendross-Mindingall, Ph.D.  
Ta'Myah Byars  
Hon. Danielle Cohen Higgins  
Constance Collins  
Morris Copeland  
Lourdes Diaz  
Victor Diaz-Herman  
Mary Donworth  
Richard P. Dunn II  
Gilda Ferradaz  
Lourdes P. Gimenez  
Nicole Gomez  
Valrose Graham  
Mindy Grimes-Festge  
Malou C. Harrison, Ph.D.  
Nelson Hincapie  
Tiombe Bisa Kendrick-Dunn, Ed.D.  
Marissa Leichter  
Annie R. Neasman  
Maria Norton  
Hon. Orlando Prescott  
Javier Reyes  
Hon. Alex Rizo  
Hon. Isaac Salver

David Lawrence Jr.  
Founding Chair

James R. Haj  
President & CEO

County Attorney's Office  
Legal Counsel

## AGENDA

- |           |   |   |
|-----------|---|---|
| 3:00 p.m. | <b>Welcome and opening remarks</b>  | Kenneth Hoffman<br><i>Committee Chair</i> |
| 3:05 p.m. | <b>Public Comments</b>  | Kenneth Hoffman<br><i>Committee Chair</i> |
| 3:10 p.m. | <b>Approval of November 15, 2021 and December 13, 2021 Executive Committee meeting minutes summaries</b><br><i>(Additional Items Packet) (Pgs. 2-3)</i> | Karen Weller<br><i>Secretary</i>          |
| 3:15 p.m. | <b>Board Retreat Agenda</b>   | Kenneth Hoffman<br><i>Committee Chair</i> |
| 3:30 p.m. | <b>Business Performance Improvement</b>   | Kenneth Hoffman<br><i>Committee Chair</i> |
| 3:40 p.m. | <b>Other Items</b>  | Kenneth Hoffman<br><i>Committee Chair</i> |
| 4:00 p.m. | <b>Adjourn</b>  | Kenneth Hoffman<br><i>Committee Chair</i> |

The public is allowed to comment on a specific agenda item but must register with the Clerk of the Board prior to being allowed to comment.



**Executive Committee Meeting Summary  
Summary of Actions Taken  
November 15, 2021  
3:00 p.m.– 3:45 p.m.**

**The Executive Committee Meeting on November 15, 2021 was held with a quorum of members physically present and some members attending virtually:**

**Committee members in attendance:** Kenneth C. Hoffman, Mark Trowbridge (zoom), Karen Weller, Pamela Hollingsworth, Gilda Ferradaz, Mary Donworth, Richard Dunn (zoom), and Nelson Hincapie.

**Legal Counsel in attendance:** Leigh Kobrinski.

**Staff in attendance:** Sheryl Borg, Patricia Leal, Imran Ali, James Haj, Juana Leon, Lori Hanson, Jack Bentolila, Juliette Fabien, William Kirtland, Stephanie Sylvestre, Natalia Zea, and Muriel Jeanty.

**Guests in attendance:** None

**Meeting was called to order at 3:00 p.m. by Kenneth C. Hoffman, Chair of the Executive Committee.**

**The following actions were taken at the November 15, 2021 Executive Committee meeting:**

**Motion to approve the September 21, 2020 & January 19, 2021 Executive Committee minutes summaries was made by Nelson Hincapie and Pamela Hollingsworth. Motion passed unanimously, 6-0.**

**Discussion Items**

- **Introduction to TCT Executive Team**
- **Board Retreat**
  - *February 3, 2022*
- **Slate of officers**
  - *New term*
  - *Timeline*

**Meeting adjourned at 3:43 p.m.**



**Executive Committee Meeting Summary  
Summary of Actions Taken  
December 13, 2021  
9:30 a.m.– 10:00 a.m.**

**The Executive Committee Meeting on December 13, 2021 was held with a quorum of members physically present and some members attending virtually:**

**Committee members in attendance:** Kenneth C. Hoffman, Mark Trowbridge, Karen Weller (zoom), Pamela Hollingsworth, Gilda Ferradaz, Mary Donworth, and Nelson Hincapie.

**Legal Counsel in attendance:** Leigh Kobrinski (zoom)

**Staff in attendance:** Sheryl Borg (zoom), Rachel Spector (zoom), Imran Ali, James Haj, Juana Leon, Lori Hanson (zoom), Jack Bentolila, Juliette Fabien, Garnet Esters, William Kirtland, Natalia Zea, and Muriel Jeanty.

**Guests in attendance:** Anglita Schlawyer, Averill Obee, Lindsey Linzer.

**Meeting was called to order at 9:30 a.m. by Kenneth C. Hoffman, Chair of the Executive Committee.**

**The following actions were taken at the December 13, 2021 Executive Committee meeting:**

**Resolution 2022-18: Motion to recommend the resolution to the Board of Directors on January 18, 2022 was made by Pamela Hollingsworth and seconded by Mark Trowbridge.** Authorization to negotiate and execute a funder collaboration agreement with The Miami Foundation, as the fiscal agent for Help the Helpers, in a total amount not to exceed \$150,000.00 for a term of 9 months, commencing on December 15, 2021, and ending September 15, 2022. **Motion passed unanimously, 7-0.**

**Meeting adjourned at 9:36 a.m.**