



## Finance & Operations Committee

Thursday, May 4, 2023  
3150 S.W. 3<sup>rd</sup> Avenue – 8<sup>th</sup> Floor  
The Children's Trust – Training Room  
9:30 a.m. – 11:00 a.m.

### AGENDA

#### Board of Directors

Kenneth C. Hoffman  
Chair  
Pamela Hollingsworth  
Vice-Chair  
Mark A. Trowbridge  
Treasurer  
Karen Weller  
Secretary

Edward Abraham, M.D.  
Laura Adams  
Matthew Arsenault  
Daniel Bagner, Ph.D.  
Hon. Dorothy Bendross-Mindingall, Ph.D.  
Ta'Myah Byars  
Morris Copeland  
Lourdes Diaz  
Victor Diaz-Herman  
Mary Donworth  
Richard P. Dunn II  
Gilda Ferradaz  
Hon. Norman S. Gerstein (Ret.)  
Lourdes P. Gimenez  
Nicole Gomez  
Valrose Graham  
Mindy Grimes-Festge  
Hon. Keon Hardemon  
Malou C. Harrison, Ph.D.  
Nelson Hincapie  
Marissa Leichter  
Annie R. Neasman  
Maria Norton  
Clara Lora Ospina, Psy.D.  
Hon. Orlando Prescott  
Javier Reyes  
Hon. Alex Rizo  
Hon. Isaac Salver

David Lawrence Jr.  
Founding Chair

James R. Haj  
President & CEO

County Attorney's Office  
Legal Counsel

9:30 a.m. **Welcome and opening remarks**

Mark Trowbridge  
*Committee Chair*

9:35 a.m. **Public Comments**

Mark Trowbridge  
*Committee Chair*

9:45 a.m. **Approval of March 2, 2023, Finance & Operations Committee minutes summary**  
*(Addl. Items packet, Pgs. 2)*

Mark Trowbridge  
*Committee Chair*

9:50 a.m. **Review Five-Year Budget Plan**

James R. Haj  
*President/CEO*  
  
William Kirtland  
*Chief Financial Officer*

10:15 a.m. **Resolution**

Mark Trowbridge  
*Committee Chair*

**Resolution 2023-A:** Authorization to negotiate and execute a contract with The Center for Social Change Inc., for match funding for the Community Based Care Alliance of Miami-Dade County (CBC Alliance), in a total amount not to exceed \$64,000.00, for a term of 12 months, commencing October 1, 2023, and ending September 30, 2024. *(Pgs. 4-7)*

10:40 a.m. **CEO Report**

James R. Haj  
*President/CEO*

- *Auditing Services Statute Discussion*
- *Monthly Financial Statements*
- *Youth Advisory Committee 2023 Service Project Showcase Saturday, May 13, 2023 @10:00 a.m. Renaissance Ballroom, 5910 SW 8 Street Miami, FL 33144*
- *Young Talent Big Dreams Finals – Saturday, May 13, 2023 @7:00p.m. Miracle Theatre 280 Miracle Mile Coral Gables, FL 33134*

11:00 a.m. **Adjourn**

#### **Reminder:**

**Next Committee Meeting: Monday, June 5, 2023**

The public is allowed to comment on a specific agenda item but must register with the Clerk of the Board prior to being allowed to comment.



**Finance & Operations Committee Meeting  
Summary of Actions Taken  
March 2, 2023  
9:31 a.m.**

**These actions were taken by the Finance & Operations Committee meeting held on March 2, 2023:**

**\*Please note that the number of board members fluctuate based on arrival and departure of some of them throughout the meeting.**

**Motion to approve the January 12, 2023, Finance & Operations committee meeting minutes was made by Annie Neasman and seconded by Hon. Norman Gerstein. Motion passed unanimously, 6-0.**

**Resolution 2023-A: Motion to recommend the resolution to the Board of Directors on March 13, 2023 was made by Annie Neasman and seconded by Matthew Arsenault.** Authorization to negotiate and execute contract renewals for advertising creative, media buying, and community outreach services, in a combined total amount not to exceed \$2,115,000.00, for a term of 12 months, commencing October 1, 2023, and ending on September 30, 2024, with no remaining renewals. **Motion passed, 5-0. Recusal by Javier Reyes.**

**Resolution 2023-B: Motion to recommend the resolution to the Board of Directors on March 13, 2023, was made by Javier Reyes and seconded by Matthew Arsenault.** Authorization to amend resolutions # 2022-36, # 2022-37, 2022-38, #2022-39, #2022-45, # 2022-46, # 2022-47, # 2022-56; and to execute contract amendments with 89 programs across various initiatives identified herein to provide a one-time increase in funding, in a total amount not to exceed \$3,090,956.00, to assist in their retention of staff, cover increased costs of program operations, and extend the contract period of the year-round Youth Development (YD) contracts to no later than August 14, 2023, to be in alignment with the new YD funding cycle, which will begin on August 15, 2023. Authorization to amend the current FY 2022-2023 budget to increase the total allocations of Youth Development, Parenting, and Family & Neighborhood Partnerships to accommodate the increases in funding. **Motion passed, 4-0. Recusal by Annie Neasman and Hon. Norman Gerstein.**

**Meeting adjourned at 9:48 a.m.**



**Finance & Operations Committee Meeting  
Summary of Sunshine Meeting  
March 30, 2023  
9:30 a.m.**

**Finance & Operations Committee meeting was held on March 30, 2023:**

**\*Please note that the number of board members fluctuate based on arrival and departure of some of them throughout the meeting.**

**Committee members in attendance:** The following members attended in person: Matthew Arsenault, Morris Copeland, and Javier Reyes.

**Legal Counsel in attendance:** Leigh Kobrinski.

**Due to lack of quorum, no action was taken. Motion to approve the March 2, 2023, Finance & Operations committee meeting minutes will be taken to the following Finance & Operations Committee Meeting.**

**Presentation of the Annual Comprehensive Financial Report (ACFR) Fiscal Year 2021-22 to be presented at the April 17 Board meeting.**

**Presentation of Youth Development RFP #2023-01 Recommendations. Summary of presentation to be presented at the April 17 Board Meeting.**

**Meeting adjourned at 10:11 a.m.**

## The Children's Trust Board Meeting

**Date: May 15, 2023**

**Resolution: 2023-A**

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**Strategic Plan Priority Investment Area:** Community Awareness and Advocacy: Cross-funder collaboration of goals, strategies, and resources; and Parenting.

**Strategic Plan Headline Community Results:** This investment supports all headline community results for children in the child welfare system.

**Recommended Action:** Authorization to negotiate and execute a contract with The Center for Social Change Inc., for match funding for the Community Based Care Alliance of Miami-Dade County (CBC Alliance), in a total amount not to exceed \$64,000.00, for a term of 12 months, commencing October 1, 2023, and ending September 30, 2024.

**Budget Impact:** Funding in the amount of \$64,000.00 is projected to be available in FY 2023-2024.

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**Description of Services:** Since August 2007, The Children's Trust has provided annual funding to the Community Based Care Alliance of Miami-Dade County (CBC Alliance) to support staff and operational costs. The Center for Social Change, Inc. serves as the fiscal agent for the CBC Alliance. Recommendations by the CBC Alliance help to improve children's well-being in the foster care system and promote the integration of foster care with other social services programs, including The Children's Trust's direct services programs.

The Children's Trust funding supports the mission of the CBC Alliance board and its subcommittee workgroups to provide support, guidance, and coordination of the entire child welfare system. The Trust investment supports the CBC Alliance's full-time director position, operating costs, and Annual Regional Child Welfare Conference. As the fiscal agent, the Center for Social Change, Inc. coordinates the payments for the staff position, utilizing these funds with funding from other agencies.

The CBC Alliance director is responsible for the day-to-day operations of the CBC Alliance, the implementation of its mission, goals, and responsibilities, and provides administrative support to the CBC Alliance, including the following:

- organizing and facilitating monthly CBC Alliance meetings;
- preparing and disseminating minutes from all committee meetings and a summary of all board meeting minutes;
- conducting follow-up activities after all board and committee meetings;
- participating in community meetings and events connected to the child welfare system as the CBC Alliance representative;
- facilitating community and monthly board meetings and supporting board action plans based upon board priorities;
- engaging in regular communication with the CBC Alliance board and community stakeholders;
- overseeing all operational issues related to the CBC Alliance; and
- engaging in other activities related to ongoing projects of the CBC Alliance.

In FY 22-23 the CBC Alliance Director reports the following accomplishments:

- Reevaluated and reinforced the CBC Alliance by-laws to ensure the board of directors implements effective change and upholds the vision and mission of the CBC Alliance.
- Actively worked with organizations and community stakeholders that interface with the child welfare system through various committee workgroups. These workgroups focused on identifying barriers, creating solutions, and collaborating with community partners for strategic plans for change.
- Participated in the Collaborative Domestic Violence Awareness Campaign.
- Actively participated and facilitated a fiscal committee to establish and strategically plan for grant funding opportunities through programs, events, and initiatives.
- Developed a parent birth rights brochure voted and approved by the board of directors for distribution to parents at removal and/or throughout their case plan, through the parent education committee. A parent's rights manual is also being developed to provide an in-depth description of the process for a parent while their case is under our system of care.
- Actively participated in internal and external committees related to improving outcomes within the child welfare system.
- Established conversation series events and developed a proposal for Community Café: Statewide CBC Alliance workgroup in collaboration with Hillsborough County and Sarasota County to obtain accurate and reflective trends across statewide community alliances, allowing for systemic change and advocacy to the legislature in the state of Florida.
- Continued the use of SWOT (strengths, weaknesses, opportunities, and threats) analysis for community partners, stakeholders, and members of the CBC Alliance.
- Conducted the CBC Alliance Training Series each month offering continuing education units through Jewish Community Services.

With funding for the 2023-2024 fiscal year, CBC Alliance proposes to continue and institutionalize the following initiatives:

- Actively facilitate and engage with community stakeholders to maintain the committees that were established and create goals and objectives for the work they have begun.
- Bring additional speakers for the Annual Regional Child Welfare conference and provide more opportunity for stakeholders to network and share ideas for successful models used in their organizations.
- Expand and facilitate "The Conversation" training series to include lived experiences, expansion of community partners, and outreach.
- Create and disseminate tools and resources to assist parents involved in the child welfare system.
- Actively update and engage the community through website and social media management.
- Actively engage the community, children, and families to bring awareness to teen-centered topics.

**Background:** The CBC Alliance was established under section 20.19(6), Florida Statutes, to provide a local community presence to guide the development of community-based care for child welfare in Miami-Dade County. While the CBC Alliance was created by a State of Florida statute, local stakeholders and the board of directors are responsible for making it a functional body that promotes the interests of children and families associated with the child welfare system.

The CBC Alliance is composed by law of mandatory representatives and includes various members through expansion so that at any given time the body consists of more than 20 participating members. The Children's Trust is a mandatory representative of the CBC

Alliance, as the children's services council representative.

The mission of the CBC Alliance is to engage the community in advocating for a family-centered, culturally competent, and outcomes-driven system of care that enhances the safety, permanency, and well-being of children and families. The CBC Alliance focuses on:

- Redesigning the system of care for children in or diverted from the child dependency and juvenile justice systems.
- Serving as the lead advocate for implementing research-based best practices for services to dependent and other children associated with the child welfare system.
- Advocating for additional funding for traditionally state-operated social services components.
- Maintaining an open community forum for addressing the challenges associated with the community-based system of care for dependent children and continuing improvement of the system.

In addition to the funding from The Children's Trust, the CBC Alliance reports the following agency contributions to the operating expenses; including in-kind support, such as additional partner staff time, office and meeting space and office supplies.

<b>Partner</b>	<b>Amount</b>
	*In-kind funding
Domestic Violence Initiative	\$2,496.68
Florida Department of Children and Families	*\$10,000.00
Jewish Community Services	*\$1,200.00
Magic Waste Foundation	*\$12,000.00
Regional Conference Ticket Sales	\$6,370.00
The Guardian Ad Litem- 16th Circuit	*\$1,000.00
United Way of Miami	\$5,000.00
Voices for Children	\$5,000.00
<b>Total</b>	<b>\$43,066.68</b>

Per the procurement policy, section 2006, Match Funding and Funder Collaboration, the negotiation and execution of a match contract are exempt from the competitive solicitation process. Renewal of match funding beyond the initial contract term is at the sole discretion of The Children's Trust and is contingent upon satisfactory performance, availability of funding, and an ability to maintain the underlying primary funding sources.

**Geographic Area:** Countywide.

The foregoing recommendation was offered by \_\_\_\_\_who moved its approval. The motion was seconded by \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

The Chairperson thereupon declared the resolution duly passed and adopted this **15th day of May, 2023.**

THE CHILDREN'S TRUST  
MIAMI-DADE COUNTY, FLORIDA

BY \_\_\_\_\_

SECRETARY

Approved by County Attorney for form and legal sufficiency \_\_\_\_\_